

# Moulton Primary School

## Managing coronavirus (COVID-19) in school policy

This document is intended to support Moulton Primary School in opening full-time to all pupils in the autumn term 2020 and draws on the health and safety information provided in the Government publication Guidance for full opening: schools <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>.

### System of controls to minimize coronavirus risks

#### Prevention:

1. minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
2. clean hands thoroughly more often than usual
3. ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
4. introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
5. minimise contact between individuals and maintain social distancing wherever possible
6. where necessary, wear appropriate personal protective equipment (PPE)

*Numbers 1 to 4 must be in place in all schools, all the time. Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances. Number 6 applies in specific circumstances.*

#### Response to any infection:

7. engage with the NHS Test and Trace process
8. manage confirmed cases of coronavirus (COVID-19) amongst the school community
9. contain any outbreak by following local health protection team advice

*Numbers 7 to 9 must be followed in every case where they are relevant.*

**NO CHILD, PARENT OR STAFF MEMBER SHOULD COME TO SCHOOL IF THEY ARE UNWELL OR HAVE ANY CORONAVIRUS (COVID-19) SYMPTOMS, OR WHO HAVE SOMEONE IN THEIR HOUSEHOLD WHO DOES.**

#### Suspected pupil COVID-19 case in school

If a child becomes unwell whilst in school presenting with the following symptoms: new, continuous cough, high temperature, loss of or change in normal sense of taste or smell (anosmia), the following procedure will be followed:

- Class staff to inform senior staff (HT/DHT/AH)
- SLT to advise Admin staff to contact parents (phone) and inform that child must be collected as soon as possible.
- SLT to designate staff to attend child - staff to wear PPE.
- Attending staff to escort child to designated isolation area (Meeting Room) to await collection by parent/other designated adult.
- Isolation area to be well-ventilated during waiting period
- After collection, isolation area should be cleaned thoroughly and PPE disposed of safely (double-bagged).

#### Suspected or possible COVID-19 case reported to school

- If a pupil or member or their household presents suspected COVID symptoms **they must not come to school for 10 days and should get a test. Parents must inform the school immediately of any test outcomes.**  
[guidance on coronavirus \(COVID-19\) testing and how to arrange to have a test.](#)

- Other members of the household, including siblings, must also self-isolate for 14 days.

**1. Negative test result**

- If the symptomatic person's test is negative, they can return to school/work if they feel well and no longer have symptoms similar to COVID-19.
- All other members of the household, including children, can stop self-isolating.

**2. Positive test result**

- The symptomatic child/adult must self-isolate for at least 10 days from the day they became symptomatic.
- All members of the household must isolate for 14 days.
- Anyone developing symptoms following a positive test, must restart self-isolation for 10 days from the onset of symptoms.

**Managing confirmed cases of coronavirus (COVID-19) amongst the school community**

- Following a positive COVID case, the school will contact the local health protection team who will carry out a rapid risk assessment.
- The health protection team will work with schools in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious.
- Household members of those contacts who are sent home do not need to self-isolate themselves unless the child or staff member who is self-isolating subsequently develops symptoms.
- If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow guidance for households with possible or confirmed coronavirus (COVID-19) infection. [guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#).

**Information to be shared with other class parents and staff**

- If a child or staff member shows symptoms, the class remains open for other pupils until further advice from the local health protection team.
- Parents/carers will be informed by email as soon as possible that there is a possible COVID-19 case.
- This policy is available to parents and staff on the school website.